

WAC 110-305-1525 Change in circumstances. (1) The licensee must report the following changes in the licensee's circumstances to the department within twenty-four hours:

(a) Fire or other structural damage to the licensed child care space or other parts of the premises;

(b) When the licensee becomes aware of a charge or conviction against the licensee or a staff person and the charge or conviction is a disqualifying crime under WAC 170-06-0120;

(c) When the licensee becomes aware of an allegation or finding of abuse or neglect of a child or vulnerable adult made against the licensee or a staff person. The licensee must also report the change in circumstances to the department of social and health services children's administration within twenty-four hours;

(d) Resignation or termination of the program director or site coordinator.

(2) The licensee must notify the department ninety days prior to the following:

(a) Making structural changes to the licensed space;

(b) Changing licensed space usage; and

(c) Requesting a change of capacity.

(3) The licensee must notify the department when liability insurance coverage is terminated within thirty days of termination.

(4) An updated floor plan must be submitted and approved by the department.

(5) A fire marshal visit is required for change of circumstances listed in subsections (1)(a) and (2) of this section.

[WSR 18-14-078, recodified as § 110-305-1525, filed 6/29/18, effective 7/1/18. Statutory Authority: Chapter 43.215 RCW. WSR 12-23-057, § 170-297-1525, filed 11/19/12, effective 12/20/12.]